

Last Updated on 3/16/20 @ 2:00PM

*Dear Golf Outing Organizers,*

Stonebridge Country Club is focused on following government safety guidelines with respect to the Coronavirus as well as on collaborating and working with all of you, our guests and employees to do our part keeping the community safe.

We have been closely monitoring the guidance of the Centers for Disease Control (CDC) as well as NH government recommendations with respect to the Coronavirus. In response to the Coronavirus event, we are making both policy and operational changes to keep our customers, guests, and employees safe:

### **Policy Changes:**

#### **Golf Outings Prior to May 31<sup>st</sup>:**

- On March 15<sup>th</sup>, the CDC announced a recommendation to “cancel” or “postpone” events of 50 or more individuals for the next 8 weeks (Through May 15<sup>th</sup>)
- Recognizing the uncertainty of when this guidance will be reviewed for renewal AND the fact we need two weeks to do our final outing planning, we will reach out to all Golf Outing Organizers to either:
  - continue the golf as planned, but change the meal to be “to go box” and the raffles to be virtual
  - choose an alternative date for the entire event
  - refund your deposit if no dates are available here at Stonebridge
  - set a follow up before May 10<sup>th</sup> to assess any CDC updates or make a decision on the direction of your wedding

#### **Golf Outings June 1<sup>st</sup> or After:**

- Given that the guidance we have from both the CDC and NH Officials only extends out to May 15<sup>th</sup>, at this time we will not be making an “special” exceptions for Golf Outings as a result of the coronavirus.
- We will continue to monitor guidance from CDC And NH Officials and, if necessary, make changes in future updates.
- Please keep checking our website for further updates.

## Operational Enhancements:

The following is a summary of our standard operating procedures along with some changes we have made to provide an even more sterile environment.

- Our **wedding facilities** are cleaned prior to and immediately after each event. As part of that cleaning, we use sanitizing products that are recommended or approved by the CDC and all cloth materials are professionally cleaned.
- Our **clubhouse and restaurant facilities** are also cleaned and disinfected daily. We are adding regularly-scheduled intermittent daily cleaning with approved sanitizing products in critical touch points such as doors, door-knobs, stair-rails, elevator buttons, chairs, bar counters and more.
- Our **restroom facilities** are also cleaned daily. We are adding automated towel dispensers in addition to regularly scheduled intermittent daily cleaning with approved sanitizing products on critical touch points.
- **Hand sanitizing dispensers** have been added in our wedding, clubhouse, restaurant, and pro-shop for customers and employees to use at their discretion.
- Our **golf carts** are cleaned after each rental. We are adding additional cleaning with approved sanitizing products in critical touch points such as seats, steering wheels, handles, and the dashboard. Once disinfected, we will “tag” each cart so customers know they have been disinfected.
- To **eliminate the need to repeatedly exchange credit cards** between customers and employees, we have added customer operated credit card readers and we are giving our patrons the ability to store credit cards on file.
- **Employee health** - we are instructing employees who feel ill to stay home and consult their healthcare providers. We are also urging all employees to be vigilant about frequent hand washing and wearing gloves.

We truly are focused on making your experience at Stonebridge both a memorable and safe one. If you have additional questions, we are here for you. For any inquiries, please call us at (603) 497-8633. Ext 4 or email us at [erika@stonebridgeccnh.com](mailto:erika@stonebridgeccnh.com). Your safety is our highest priority and we truly appreciate the trust that you place in us.